

DOCUMENT A

District Enrollment as of 05/31/2016

DISTRICT	Full Time Students	Shared Time Students	Full Time Students PTC 20 LLD	Shared Time Students PTC 20 LLD	Total Student Count
Avon	36				36
Belmar	100	12	1	1	114
Brielle	229	5	7		241
Lake Como	28	4	3	1	36
Manasquan	287	7	5		299
Sea Girt	39		1		40
Spring Lake	54	1	1		56
Spr Lk Hts	127	7	1		135
Employee Child	2				2
Parent Paid	1				1
Totals	903	36	19	2	960
				Total MHS	960
				Total MES	647
				Total Enrollment	1607

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill:

5-25-2016

Time of day the drill was conducted:

7:00-7:30 AM

School Name:

MANASQUAN HIGH SCHOOL

Location of the Emergency Evacuation Drill:

FRONT DRIVEWAY

Route Number(s):

5512, 5513, 5511, 5514, 5515, 5516, 5517

Name of the school principal/person(s) overseeing the drill:

DONALD BRAMLEY, ASSI. PRIN

Peter Cahill, Asst. Prin, AND Tim Clayton, Security Officer

Other information relative to the emergency evacuation drill:

**MANASQUAN SCHOOL DISTRICT ATTENDANCE COMPARISON REPORT
2015-2016 school year**

HIGH SCHOOL	<u>ATTENDANCE PERCENTAGE</u>	<u>AVERAGE DAILY ENROLLMENT</u>	<u>AVERAGE DAILY ATTENDANCE</u>
May-15	94.41	969.90	915.7
May-16	93.45	940.48	878.88
ELEMENTARY SCHOOL			
May-15	96.364	625.65	603.7
May-16	96.789	647.75	621.85

**MANASQUAN SCHOOL DISTRICT FIRE DRILL REPORT
2015 - 2016 School Year**

HIGH SCHOOL

<u>DATE OF DRILL</u>	<u>TIME OF DRILL</u>	<u>LENGTH OF DRILL</u>	<u>COMMENTS</u>	<u>SECURITY DRILLS</u>
May 9	8:07 AM	7 minutes		Fire Drill
May 18	1:20 PM	20 minutes		Shelter in Place
ELEMENTARY SCHOOL				
<u>DATE OF DRILL</u>	<u>TIME OF DRILL</u>	<u>LENGTH OF DRILL</u>	<u>COMMENTS</u>	<u>SECURITY DRILL</u>
May 23	2:00 PM	10 minutes		Interior Lockdown Threat
May 26	8:50 AM	5 minutes		Fire Drill

[illegible]

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**Manasquan High School
2015-2016**

	SUSPENSIONS BY GRADE					
	9	10	11	12	TOTAL	
OUT OF SCHOOL SUSPENSIONS:						
Possession of a controlled substance	1	1		1	3	
Profanity to a staff member	2	1	1		4	
Cutting class/leaving school grounds	2	1	1		4	
Use of a controlled substance			3	1	4	
Fighting		2	1	1	4	
Threatening Another Student	1				1	
Defiance		2			2	
Burglary		2			2	
IN-SCHOOL SUSPENSIONS:						
Leaving school grounds & cutting class	1	7	6	1	15	
Cutting class	1	3	4	4	12	
E-Cigarettes		1		4	5	
Truancy	1	1	1	1	4	
Accumulation of Demerits	3	1			4	
No show for Saturday detention	3	1		2	6	
Cutting school		2	2	3	7	
Disrespectful to staff/Defiance		1		2	3	
Inappropriate behavior			2		2	
Profanity			1		1	
Pushing another student				1	1	
Forged Dr. Notes				1	1	
TOTAL	15	26	22	22	85	
SATURDAY DETENTION	3	3	9	15	30	
SMOKING - INSIGHT PROGRAM		1			1	

MONTHLY TARDIES REPORT

2015-2016

TIMES TARDY	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE
1	148	179	175	200	186	187	193	193	203	
2	42	80	73	86	74	79	122	78	87	
3	15	49	35	33	38	30	46	37	45	
4	4	19	16	16	14	16	35	22	18	
5	2	12	6	14	6	6	10	8	8	
6	1	6	7	6	2	7	6	7	9	
7	1	4	4	3	3	1	5	2	2	
8	1	4	1	1	0	2	4	2	3	
9	2		0	1	1	1	1	1	1	
10			1	1	1	0	0	0	1	
11				1		0	1	0	0	
12						0	0	0	1	
13						1	0	0	0	
14							0	1	1	
15							0	1	1	
16							0			
17							1			
18										
19										
20										
21										
22										
23										
24										
25										
TOTAL STUDENTS	216	353	318	362	325	330	424	352	380	0
TOTAL TARDIES	342	718	608	700	586	616	905	698	776	0

GRADE	1	2	3	4	5	6	7	8
Tardy								
Profanity								
Cut Detention/Cut Class								
Leaving School Grounds								
Smoking								
Willful Disobedience								
Truant								
Forged Note								
Fighting								
Conduct of Such Character								
Destruction of School and Personal Property								
Threatening Staff Member								
Threatening Student			1	1				
Disturbance in Class								
Harrassment of Student								
Possession of Drug/Alcohol								
Insubordination								
Possession of Stolen Property								
Possession of a Weapon								
Simple Assault			2					
TOTAL	0	0	3	1	0	0	0	0

GRADE	1	2	3	4	5	6	7	8
Tardy								
Profanity								
Cut Detention/Cut Class								
Leaving School Grounds								
Smoking								
Willful Disobedience								
Truant								
Forged Note								
Fighting								
Conduct of Such Character								
Destruction of School and Personal Property								
Threatening Staff Member								
Threatening Student			1	1				
Disturbance in Class								
Harrassment of Student								
Possession of Drug/Alcohol								
Insubordination								
Possession of Stolen Property								
Possession of a Weapon								
Simple Assault			2					
TOTAL	0	0	3	1	0	0	0	0

MANASQUAN SCHOOL DISTRICT HARRASSMENT, INTIMIDATION & BULLYING REPORT

JUNE 14, 2016

[illegible]

All victims received counseling.

POLICY GUIDE

Manasquan School District

5536 VOLUNTARY RANDOM TESTING FOR STUDENT ALCOHOL OR OTHER DRUG USE

The Manasquan High School Board of Education believes firmly that it is the responsibility of the district to help safeguard the health, character, citizenship, and personal development of the pupils in its schools. Therefore, we must maintain that the unlawful possession and use of illegal drugs, steroids, and alcohol is wrong and harmful. The Board recognizes that the misuse of drugs, steroids, and alcohol threatens the positive development of pupils and the welfare of the entire school community. The Board of Education is committed to the prevention of drug, steroid, and alcohol abuse and to the rehabilitation of identified abusers.

The Board of Education further recognizes that the problem of illegal drug, steroid, and alcohol use presents a continuing challenge and a clear danger to the school population as a whole. The district's commitment to maintaining the integrity of athletics and excellent co-curricular programs requires a clear policy and supportive programs relating to the detection and prevention of substance abuse by pupils involved in athletics and co-curricular activities.

The New Jersey Legislature found there are many school districts within the State with a growing problem of drug and alcohol abuse among their students. Federal and State Courts have held it may be appropriate for school districts to combat this problem through the random drug testing of students participating in extracurricular activities, including interscholastic athletics, and students who possess school parking permits. The New Jersey Legislature passed legislation that is consistent with the New Jersey and United States Constitution, for the random testing of school district students in grades nine through twelve.

The purposes of this voluntary random drug testing program is to have a positive effect on attaining the important objectives of deterring drug use and providing a means for the early detection of students with drug problems so that referral for evaluation or referral for treatment, pursuant to N.J.A.C. 6A:16-4.4(b)10 and N.J.A.C. 6A:16-1.3 and 4.1, or other appropriate assistance may be offered.

Parents and students in grades nine through twelve who participate in the school district's Voluntary Random Drug Testing will be required to sign a Consent Form consenting to the provisions of the Program for twelve months.

The Manasquan Board of Education encourages its pupils to refrain from illegal consumption of controlled dangerous substances and alcohol. In order to promote a drug-free lifestyle, the Board is instituting a voluntary random drug/alcohol



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POLICY GUIDE

Manasquan School District

testing program for its high school pupils (grade nine through twelve). The program is designed to ensure that:

1. High school pupils are given an opportunity to join, along with their peers, a voluntary drug/alcohol prevention program;
2. Parent(s) or legal guardian(s) are given a vehicle to encourage their children to remain drug and alcohol-free; and
3. Pupils are given the opportunity to unite and take a collective stand against substance abuse.

Each pupil enrolling in the voluntary random drug/alcohol testing program pursuant to this policy shall be subject to random drug/alcohol testing as administered by the Board's program specialist. Said testing shall take place each week throughout the school year, with a random selection of participating pupils tested on randomized dates. Each participating pupil's identification number shall be placed into a pool and shall be randomly selected throughout the year. Procedures governing the administration of such tests shall be set forth in regulations developed by the Superintendent and/or his/her designee(s).

Pupils enrolled in the program who test positive for the first time shall not be subject to discipline. However, such pupils shall be: (1) medically excluded from school for up to ten school days or until received clearance from a medical professional and (2) subject to the restrictions on team practice and competition as set forth in their respective high school athletic department training rules (if they participate in athletic extra-curricular activities). Attendance at school shall not resume until a written report, including a non-diluted, negative chemical screening analysis, has been submitted to the parent(s) or legal guardian(s) shall be required to participate in an administrative conference with the Student Assistance Counselor and shall undergo an assessment, if so required by the Student Assistance Counselor, prior to resuming attendance at school. Pupils enrolled in the program who test positive a second time or more shall be subject to: (1) such disciplinary measures and procedures as are set forth in Board policy governing drugs and alcohol and (2) the restrictions on team practice and competition as set forth in their respective high school athletic department training rules (if they participate in athletic extra-curricular activities).

A pupil shall be deemed to have tested positive when:

1. The urine sample submitted to the laboratory returns with a positive test for controlled dangerous substance or alcohol;
2. A urine sample submitted by the pupil has been tampered with, including but not limited to, the use of a masking agent; and
3. A pupil refuses to submit to the urine test.

In order to enroll in the program, pupils and their parent(s) or legal guardian(s) shall jointly sign a contract wherein they agree to abide by the rules of the program. Pupils desiring to discontinue their membership in the program must provide the Board with a written document signed by both the parent(s) or legal guardian(s) and the pupil.



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Manasquan School District

The Board's Program will randomly test up to twenty eligible students per month from September 1 through the last day of school in the program. In accordance with the provisions of N.J.S.A. 18A:40A-23, the district's random drug and alcohol testing program (Program) will test for the use of controlled dangerous substances as defined in N.J.S.A. 2C:35-2 and alcohol. The Board of Education will annually adopt a list of prohibited substances to be tested and the cut-off levels for each substance that determines a positive test before the beginning of each school year. This information will be provided to each parent and student with the Consent Form.

In accordance with the provisions of N.J.S.A. 18A:40A-24 and N.J.A.C. 6A:16-4.4(a), the Board of Education, prior to adopting this Policy and the procedures outlined in the corresponding Regulation, held a public hearing on the proposed Policy and Regulation. The notice of the public hearing specifically identified the proposed Policy and Regulation as an agenda item for the hearing and copies of the proposed Policy and Regulation were made available at the meeting and upon request from the public prior to the public hearing. This meeting is mandatory for all incoming 8th grade students or transfers.

The Program's Policy and procedures outlined in Regulation 5536 will include the following components:

1. A description of the procedures for randomly selecting students to be tested in accordance with the procedures outlined in N.J.A.C. 6A:16-4.4(b)2.;
2. A description of the procedures for the acquisition and management of student's alcohol and other drug test specimens as outlined in N.J.A.C. 6A:16-4.4(b)3.; and
3. The standards for ensuring the confidentiality and scope of authorized disclosure of alcohol or other drug testing information as outlined in N.J.A.C. 6A:16-4.4(b)4 and a description of the consequences for violating the confidentiality and disclosure standards;

The Principal or designee shall provide written notice to all ninth through twelfth grade students and their parents at the beginning of each school year that an active written Consent Form will be required from students and parents as participation in the district's voluntary random student alcohol and drug testing program as authorized by N.J.S.A. 18A:40A-22 is required for students to participate in interscholastic athletics, extra-curricular activities, and to possess a student parking permit. The Principal's written notice shall include a list of extra-curricular activities that are included in the Program.



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Manasquan School District

A parent providing consent to the Program shall be notified in a confidential manner each time his/her child has been tested under the Program. The Board of Education will ensure the method used for the collection and transport of alcohol and other drug specimens is in accordance with those outlined in N.J.A.C. 6A:16-4.4(c). A student who refuses to consent to the alcohol or other drug test upon being randomly selected shall be considered in violation of the Policy and subject to such consequences as if the student tested positive for alcohol and drugs.

The Board of Education will approve in Regulation 5536 any consequences for a student who tests positive for alcohol or drug use under this Program. The consequences shall be limited to removal from or prohibition against participation in interscholastic sports, extra-curricular activities, and/or disapproval or revocation of the student's parking permit.

The Board will also adopt procedures for students or their parents to challenge a positive result from the alcohol or other drug tests. The Board will also adopt guidelines for referral for evaluation or referral for treatment, pursuant to N.J.A.C. 6A:16-1.3, 4.1, and 4.4 or the provision of other appropriate assistance for students who test positive for alcohol or other drug use.

A copy of this Policy and Regulation will be available to parents and students and a parent and student will be required to acknowledge their receipt of this Policy and Regulation in their Consent Form.

N.J.S.A. 18A:40A-23; 18A:40A-24
N.J.A.C. 6A:16-4.3; 6A:16-4.4

Revised: May 24, 2016
Adopted:



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Manasquan Public School District External Placements - '16/'17 SY						DOCUMENT M
FOR BOARD APPROVAL 6-14-2016						
Town	Student No.	Student Name	Placement	Effect. Date	2016-2017 Annual Tuition	Transportation
Manasquan						
	211309		Oakwood School		TBD	
	251739		TBD		TBD	
	181434		Bonnie Brae (residential)		TBD	
	2285		Collier Middle School		\$65,626.00	
	171335		Harbor School		TBD	
	100896		The Woods School (residential w/Aide)		\$114,105.20	
			(7/2016 through 6/2017 plcmt.)			
	121197		CPC High Pt Adolescent School		TBD	
	1715		LifeWorks, 1/2 day		TBD	
	22271		Alpha School (w/Aide)		TBD	
	282564		Shrewsbury Boro School		TBD	
	50101		TBD		TBD	
Manasquan Pre-School - Manasquan Resident Students /Received Special Ed./Received Parent-Parent Paid						
Manasquan S.E. Students				Parent Paid Tuition Students		
	313172		8:15-10:30 and 11:15-2:50	8:15 - 10:30 - Tuition \$1,279.00	11:15 - 2:50 - Tuition \$2,001.00	
	282568		11:15-2:50	Fac.-030613	313171	
	313170		8:15-10:30	40313	293169	
				81412	Fac.-302910	
				Fac.-090313	302923	
				121812	33012	
				32813	Fac.	
					122011	
					12012	
					70612	
Received S.E. Students		\$12,343Tuition				
	292579		SLH Related svcs. extra TBD	11:15-2:50		

	30280		SLH Related svcs. extra TBD	11:15-2:50	
	313176		SLH Related svcs. extra TBD	8:15-10:30	
			(transportation provided by sending district)		(transportation provided by parent)
<u>Sending Districts - Informational Only - (Bolded indicates new placement)</u>					
<u>Town</u>	<u>Student No.</u>	<u>Student Name</u>	<u>Placement</u>		
<u>Belmar</u>	102898	Lehmann			
	171334	Harbor School			
	171336	Eden Institute			
	53196	Wall High School			
<u>Lake Como</u>	101996	Wall High School			
	151271	LifeWorks 1/2 day, MHS 1/2 day, plus independ. reading program (\$)			
	182561	Oakwood			
<u>Brielle</u>	182556	Red Bank Regional			
	51396	Point Pleasant Boro			
	92797	Douglass Developmental Center			
	52097	Jackson Memorial H.S.			
<u>Sea Girt</u>	201056	TBD			
	182296	Wall H.S.			
<u>Avon</u>	92797	Wall Life Skills			
	82697	Children's Center			
	182560	New Roads School			
<u>SL</u>	11299	a.m. Oakwood, p.m. Career Center			
	21398	Deron School			
	12098	Oakwood			
	182558	Search Day School			
		Lewis School of Princeton			

EXTENDED SCHOOL YEAR PROGRAMS- 2016

<u>STUDENT</u>	<u>PLACEMENT</u>	<u>DATES</u>	<u>TUITION</u>	<u>HOURS</u>
<u>MANASQUAN/OOD</u>				
22271	Alpha School 1:1 Aide	7/5 - 8/15/16 (Mon to Frid)	\$9,241.50	8:30 am to 2:30 pm (early dismiss. 1:00 pm 1 st & last day)
	6 wks, Home Programming: \$25.00 per hr., 6 hrs. per week, not to exceed \$1,000.00 1 hr. BCBA per wk, 4 hrs. month @ \$125.00 not to exceed \$750.00			
17272	Woods (Residential placement) 1:1 Aide Speech 2 x 15 minutes per week individual, 1 x 30 min group OT 2 x 30 minutes per week individ. PT 2 x 30 minutes per week Adaptive PE: 1 x 45 min.			
2285	Collier Middle School	7/5-8/12/16	\$	9:00am-2:30pm M-F
1715	Lifeworks	7/6-8/14/16	\$4,950.00	8:30am-3:00pm
172906	Life Skills/Remediation	180 minutes, 3 x week for 4 weeks 8:00 am to 11:00 am \$1,800.00 total for group of students		
202920	(placement pending)			
192926	Life Skills/Remediation	180 minutes, 3 x week for 4 weeks 8:00 am to 11:00 am \$1,800.00 total for group of students		
24937	Brookside School (district providing Behav. Support; Gawron/Snowden	7/5-8/5/2016	\$	11:30-3:30 (Mon-Thurs) 8:30-3:30 (on Friday's) (Parent Pd Tuition)
282564	Shrewsbury Public School Speech 2 x 25 min. OT 2 x 25 min.	7/5-8/4/16	\$3,758.10	8:30am-12:30pm (Mon-Thurs)
191390	Harbor School	7/5-8/15/16	\$8,208.29	8:45am-2:30pm (1:00 dismissal on 7/5 & 8/15) Mon-Frid

AVON

152076	Children's Center	7/5-8/26/16	\$11,464.44	9:00am-2:00pm (Closed 7/4)
182560	New Roads School	7/1-8/12/2016	\$ 8,578.80	8:45am-1:30pm(Closed 7/4) (Mon-Friday)
161502	Wall @ Intermediate School	7/5- 7/28/16	\$	8:30am-12:30pm (Mon-Thurs)

SEA GIRT

182296	Wall @ Intermediate School	7/5-7/28/16	\$	8:30am-12:30pm (Mon-Thurs)
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BRIELLE

192589	Life Skills/Remediation	180 min, 3 x week for 4 weeks 8:00 am to 11:00am \$1,800.00 total for group of students		
181394	Pt. Pleasant Boro HS (w/OT, Speech, PT Svcs. and 1:1 Aide)	7/1-8/12/16	\$	7:45am-11:45am (Closed 7/4) (Parent is transporting 2016)
182556	Red Bank Reg. H.S.	7/5-8/08/16	\$	8:00am-1:00pm (Mon-Thurs)
182384	Life Skills/Remediation	180 min, 3 x week for 4 weeks 8:00 am to 11:00 am \$1,800.00 total for group of students		
161547	Jackson (location)	7/5-8/11/16	\$	8:00-12:00 pm (Mon-Thurs)
181393	DDDC, Rutgers Univ.	6/27-8/12/16	\$20,200.00	9:15am-2:45pm (7/4 Closed, early closing 7/22, 8/12)
192909	Indiv. Wilson Rdg. Instruction	7/5-8/15/16	\$600.00	2x per week for 50 min/ session (for 6 weeks)

SPRING LAKE

182562	Search Day	7/5-8/25/16	\$12,458.55	8:45am-2:45pm
182558	Search Day	7/5-8/25/16	\$12,458.55	8:45am-2:45pm
172192	Deron	7/18-8/12/16 (Mon-Frid.)	\$ *pro-rated	8:30am-1:30pm

BELMAR

191391	Eden, Princeton	7/5-8/22/16	\$	9:00-5:00pm (no transportation needed from 7/3 to 8/6/16) (from 8/08/16 to 8/19/16 needs to be transported, bus + Aide) (9 to 5 pm Mon. to Thurs. – 9 to 2:30 pm on Friday's)
151234	Wall @ Intermediate School	7/5-7/28/16	\$	8:30am-12:30pm (Mon. to Thursday)
191389	Harbor School	7/5 – 8/15/16	\$8,208.29	8:45 am-2:30pm (1:00 pm dismissal 7/5 & 8/15), Mon-Frid
172003	Lehmann School	7/5-8/26/16	\$12,636.00	9:00am-2:30pm (Mon-Frid.)

SPRING LAKE HEIGHTS

182275	Shepard School	7/1 – 8/12/16 (Closed 7/4)	\$	8:30am-2:00pm (Mon., Tues, Wed.) 8:30am-3:30pm (Thurs.) 8:30am-12:30pm (Frid.)
13616	Willowglenn Academy	7/5 - 7/29/16 8/2-8/24/16	\$8,163.90	8:20am-12:20pm (Tues-Frid for July) (Tues-Frid for August) (Needs transportation)
161803	Harbor School	7/5 – 8/15/16	\$	8:45am-2:30pm (1:00 pm dismissal 7/5 □ 8/15), Mond-Frid

LAKE COMO

151271	JET/Collier	7/5-8/12/16	\$	9:00am-2:30pm (Mon-Frid)
151260	Wall @ Intermediate School	7/5-7/28/16	\$	8:30am-12:30 pm (Mon-Thurs.)

(Revised 06/13/2016)